

## ***Impact: Journal of the Chartered College of Teaching*** **Guidelines for reviewers**

The Chartered College of Teaching is an independent, professional body for teachers. *Impact* aims to provide a link between research and practice, strictly for a teacher readership.

Peer reviewers are asked to critically assess the quality and accuracy of submissions and evaluate the relevance of articles for teachers. You will remain anonymous, but the author is named on the paper. Please treat the article as confidential and disclose any conflict of interest.

You are asked to either provide a short report (1-2 sides of A4), or make comments on the paper, addressing the following:



### **Overall recommendation**

Should the article be accepted for publication in its current form / accepted with revisions / rejected?

### **Organisation and clarity**

- Does the title clearly describe the article?
- Are the aims of the article clear?
- Is the language/writing style accessible and clear, no matter the reader's experience in educational research?
- Is the article in line with the aims of the journal, and the scope of the specific issue?

### **Content**

- Has the author discussed the practical applications for teachers? If not, can you suggest how they could highlight the usefulness of their paper?

Please consider the criteria of the specific article type you are reviewing:

### **Original research** — 1,000-2,000 words

- Is the submission original? Note that it is acceptable for research articles to outline new research projects, initiatives or frameworks, and to report on preliminary findings.
- Does the paper help to expand or further research in this subject area?
- Are the methods and analysis both accurate and properly conducted?
- Are all relevant accompanying data, citations, or references given by the author?
- Do any points need to be clarified?
- Are the claims in the conclusion supported by the results?

### **Perspectives** — 1,000-2,000 words

- Does the author offer a useful and interesting perspective on the topic they describe?
- Does the author demonstrate a thorough knowledge and understanding of the research?
- Have they used relevant, recent references?
- Are there any substantial pieces of work you feel they have missed out?

### **Case studies** — 500-1,000 words

- Are the aims and scope of the case study clear?
- Are the methods and analysis both accurate and properly conducted?
- Are all relevant accompanying data, citations, or references given by the author?
- Do any points need to be clarified?
- Are the claims in the conclusion supported by the results?

### **Reflections** — 500-1,000 words

- Has the author accurately described a particular research paper / area of research?
- Have they explained how the research has informed their classroom practice?
- Have they discussed the potential impact of this on learning outcomes?

Reviewers are not expected to edit papers for English, but it would be helpful if you could highlight areas that are unclear. Please do not correct typos or grammatical errors – all accepted papers will be professionally copyedited.

For examples of previously published articles, please visit the online journal platform and select the Open Access articles: [impact.chartered.college](http://impact.chartered.college).

If you have any questions on the above, or further queries on preparing your report, please contact Phoebe Dry ([pdry@chartered.college](mailto:pdry@chartered.college)), Editorial Assistant